

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

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In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Coalition to Restore Coastal Louisiana (CRCL) and LA Coastal Protection & Restoration Authority

Private Sponsor(s) (list all):

Travel date(s): August 25-August 26, 2016

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	126.33	100	60.33	\$176.67
<input checked="" type="checkbox"/> Actual Amount				2 Boat Tours - Caernarvon and Fort St. Philip

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Meetings and Tours to discuss and visit Louisiana's navigable waterway ecosystems and to discuss coastal restoration

programs and habitat erosion as well as the implementation of sediment diversions

11/14/16
(Date)

Roland E. Anderson
(Printed name of traveler)

R E Anderson
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/14/16
(Date)

Bill Cassidy, M.D.
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Coalition to Restore Coastal Louisiana (CRCL) and LA Coastal Protection and Restoration Authority (not required to complete form as government entity)
2. Description of the trip: To educate Congressional offices on Louisiana's delicate ecosystems and coastal restoration program and address concerns about implementing sediment diversions
3. Dates of travel: Thursday, August 25-Friday, August 26, 2016
4. Place of travel: New Orleans, LA, Braithwaite, LA and Buras, LA
5. Name and title of Senate invitees: See attachment 1
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR -
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND -
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND -
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

- OR -

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Coalition to Restore Coastal Louisiana is financing the trip and will coordinate logistics, execute the itinerary and prepare materials, in consultation with the State of Louisiana and participating organizations.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

CRCL is a non-profit organization whose mission is to drive bold, science-based action to rebuild coastal Louisiana through outreach, restoration and advocacy.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

No history of sponsoring Congressional trips

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

We do not expect daily expenses to exceed per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Commercial flights (economy class); chartered minibus; airboats

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:

Name and Title: Kimberly Reyher

Name of Organization: Coalition to Restore Coastal Louisiana

Address: 3801 Canal Blvd Suite 325 New Orleans, LA 70119

Telephone Number: 504-264-6812

Fax Number:

E-mail Address: kimberly.reyher@crcl.org

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

CRCL provides educational hands-on coastal restoration volunteer opportunities. CRCL also hosts educational events, including the State of the Coast Conference in New Orleans every two years, for members of the public, academic community and others interested in Louisiana coastal restoration.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$600 including flights, ground transfer, etc. for staff members traveling from outside of LA \$200 for those who will already be in LA.	\$100	\$125	

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The entire trip is being organized with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

These are particularly good locations to observe Louisiana's land loss crisis, as well as future restoration opportunities.

19. Name and location of hotel or other lodging facility:

Cajun Fishing Adventures, 35427 Highway 23, Buras, LA 70041

20. Reason(s) for selecting hotel or other lodging facility:

Proximity to Fort St. Philip Marsh tour and opportunity to experience a lodge and business that depends upon the health of the Mississippi River Delta and Gulf of Mexico

1. <i>Staphylococcus aureus</i>	2. <i>Staphylococcus aureus</i>	3. <i>Staphylococcus aureus</i>
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www.waltonfamilyfoundation.org

July 28, 2016

Sincerely,

Buddy D. Philpot
Executive Director

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Question 1: National Wildlife Federation (NWF); Environmental Defense Fund (EDF); and *Louisiana Coastal Protection and Restoration Authority (CPRA) not required to complete sponsor form as a state government entity*

NWF: NWF has staff across the Gulf Coast and is actively involved in both Mississippi River Delta and Gulf Coast restoration efforts, both advocacy and education, at the state and federal level. NWF is financing the trip and helping to coordinate logistics, develop the itinerary, invite staff members and prepare materials.

Question 13:

EDF: EDF's mission is to preserve the natural systems on which all life depends. Guided by science and economics, we find practical and lasting solutions to the most serious environmental problems. Sediment diversions, which will be toured and discussed throughout the trip, are an important example of where a natural process must be restored for the benefit of the ecosystem and the region's natural resource dependent economies.

NWF: NWF has done very few educational trips for congressional staff over the past 15 years. Efforts many years ago included educational tours of units BLM's National Landscape Conservation System and iconic waters like the Great Lakes.

EDF: EDF has no history of Congressional trips.

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New Orleans, LA

Participating Organizations: The Louisiana Coastal Protection and Restoration Authority, the Restore the Mississippi River Delta Coalition (Environmental Defense Fund, National Audubon Society, National Wildlife Federation, Coalition to Restore Coastal Louisiana and the Lake Pontchartrain Basin Foundation), Restore or Retreat, Greater New Orleans, Inc., and the Coalition for Coastal Resilience and Economy (CCRE).

Attire: Casual. For boat tours, please wear appropriate shoes and bring sun protection. Note: We will be going directly from the airport to a boat tour, so please make sure you're dressed appropriately before boarding the bus. Feel free to bring bathing suits, as there is a pool at the lodge.

Thursday, August 25, 2016

10: 20 am: American flight #5145 arrives at MSY from DCA

12:45 pm: Southwest flight #417 arrives at MSY from DCA

Note: We will try to book all staff members on the same flight between these two, but final decisions will be made based upon availability at time of booking.

Contact for arrivals: Jessie Ritter, NWF (708-408-5662)

Jessie will meet the delegation at the baggage claim area with a sign reading, "Welcome Congressional Delegation" and will proceed to the bus.

1-2 pm: Charter bus ride to Caernarvon

Louisiana-style lunch will be provided on the bus

Program: The Mississippi River Delta's Land Loss Crisis: Framing an Issue of National Importance by Steve Cochran, Director of the Restore the Mississippi River Delta Coalition

Location: 1035 LA-39, Braithwaite, LA 70040

2-4 pm: Airboat Tour of Caernarvon Freshwater Diversion

Program: Delegation will board airboats and tour this freshwater diversion. Mike Benge, owner of Delacroix Corporation, will give brief remarks before the tour. John Lopez, LPBF Coastal Sustainability

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4:25 pm: Southwest flight #2724 departs MSY for DCA

5:25 pm: American flight #4646 departs MSY for DCA

Note: We will try to book all staff members on the same flight between these two, but final decisions will be made based upon availability at time of booking.

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Attachment 2

Last Name	First Name	Office	Title
Albritton	Jason	Committee on Environment and Public Works	Senior Policy Advisor
Anderson	Ron	Bill Cassidy (R-LA)	Senior Policy Advisor
Elsner	Brandon	Roger Wicker (R-MS)	Legislative Assistant
Gillott	Chris	Bill Cassidy (R-LA)	Legislative Director
Gonzalez-Rothi Kronenthal	Sara	Committee on Commerce, Science and Transportation	Counsel
Hanson	Alan	Richard Shelby (R-LA)	Chief of Staff
Henry	Elizabeth	Thad Cochran (R-MS)	Legislative Aide
Illston	Ted	Committee on Environment and Public Works	Counsel
Neely	Andrew	Committee on Environment and Public Works	Legislative Assistant
Rathburn	Kolo	Committee on Appropriations: Subcommittee on Commerce, Justice and Science	Professional Staff

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